



## FORWARD PLAN OF KEY DECISIONS

March 2009

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Committees, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 March 2009 to 30 June 2009. It is only valid for the month of March 2009. It will be replaced in April 2009. Changes from the February 2009 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft (Head of Democratic Services) on 01962 848 284.

**Cllr George Beckett**  
Leader of the Council

**Cabinet Members:**

George Beckett (*Leader*)  
John Cooper (*Deputy Leader*)  
Frederick Allgood  
Tony Coates  
Stephen Godfrey  
Frank Pearson  
Patricia Stallard  
Keith Wood

**Portfolio Held:**

Leader  
Communities and Safety  
Finance and Efficiency  
Housing  
Performance and Organisational Development  
Environment  
Heritage, Culture and Sport  
Planning and Access

## **KEY TO ABBREVIATIONS**

CMT	Corporate Management Team Incorporates:  Chief Executive - Simon Eden Corporate Director (Governance) - Stephen Whetnall Corporate Director (Policy) - Bob Merrett Corporate Director (Operations) - Steve Tilbury
SMG	Senior Managers Group Comprises all Heads of Division
HE	Head of Estates
TACT	Tenants and Council Together
N/K	Not Known
N/A	Not Applicable

## KEY DECISIONS – MARCH 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance And Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	LDF Core Strategy Preferred Options	Planning and Access		All	Community stakeholders, Members, CMT	Issues and Options consultation	Steve Opacic <b>01.03.09</b>	Committee Report with Preferred Options	Cabinet LDF <b>25.03.09</b> (Council <b>22.04.09</b> )	<b>December 2008</b>
3.	Stock Condition Survey – Private Sector Housing Strategy	Housing	None	All	Housing Board, CMT, Members	Draft Report	Andrew Palmer <b>06.03.09</b>	Private Sector Housing Strategy Stock Condition Survey	Cabinet <b>18.03.09</b>	<b>November 2008</b>

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No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
4.	Approval of Business Plans for all Individual Divisions	Finance and Efficiency, Communities and Safety, Housing, Performance and Organisational Development, Environment, Heritage, Culture and Sport, Planning and Access	See CAB1786 Budget 2009/10	All	Chair and Vice Chair, Principal Scrutiny Committee, Resources Scrutiny Panel	Circulation of Business Plan	Relevant Divisional Head <b>06.03.09</b>	Decision Notice and Business Plan	Relevant Portfolio Holder (date to be confirmed)	
5.	Future Options for Meadowside Centre, Whiteley	Heritage, Culture and Sport, Communities and Safety	Not yet known	Whiteley	CMT, Members Whiteley Parish Council, HCC	Draft Report, Meetings with Parish Council, developers and other stakeholders	Steve Tilbury <b>06.03.09</b>	Committee Report	Cabinet <b>18.03.09</b>	<b>February 2008</b>
6.	<b>Hambledon Conservation Area Appraisal</b>	<b>Heritage, Culture and Sport</b>	<b>N/A</b>	<b>Hambledon</b>	<b>Hambledon residents, Parish Council, key Officers (WCC &amp; HCC), Ward Member</b>	<b>Public consultation (open meeting and six week consultation period)</b>	<b>Alison Davidson 06.03.09</b>	<b>Committee Report</b>	<b>Cabinet 18.03.09</b>	

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No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
7.	Options for River Park Leisure Centre	Heritage, Culture and Sport	TBC	St Bartholomew/ All	Town Forum, Key officers	Draft Report	Amanda Ford 06.03.09	Committee Report	Cabinet 18.03.09	
8.	Consultation draft of Economic strategy	Leader	N/A	All	Economic Prosperity SOG, businesses, key officers and Members	Draft Strategy	Eloise Appleby 01.03.09	Portfolio Holder's Decision Notice	Leader 15.03.09	
9.	West Wing Rent Review	Finance And Efficiency	Exempt	St Bartholomew	Portfolio Holder, CMT	Draft Report	Brian Bottruell 06.03.09	Committee Report	Cabinet 18.03.09	
10.	Local Development Scheme (LDS)	Planning and Access		All	GOSE, Members, CMT	Draft Report	Steve Opacic 20.02.09	Committee Report with LDS	Cabinet LDF 06.03.09	December 2008
11.	Older People's Wellbeing Delivery Plan	Communities and Safety	Not yet known	All	Older People's Wellbeing Partnership, Health and Wellbeing Strategic Outcome Group, Members, CMT, SMG	Frontloading followed by circulation of draft plan	Lorraine Mansfield 06.03.09 (on covering report only as consultation complete on action plan)	Committee Report	Cabinet 18.03.09	October 2008

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No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
12.	University of Winchester Master Plan	Planning and Access	Not yet known	Town Wards	Members, CMT	Draft Master Plan	John Hearn <b>06.03.09</b>	Committee Report with the Master Plan	Cabinet <b>18.03.09</b>	<b>December 2008</b>
13.	<b>Sheltered Housing – Proposed Service Remodelling</b>	<b>Housing</b>	<b>Not yet known</b>	<b>All</b>	<b>Members, CMT, TACT</b>	<b>Draft Report</b>	<b>Steve Tong 06.03.09</b>	<b>Committee Report</b>	<b>Cabinet 18.03.09</b>	
14.	<b>Older Persons Housing Action Plan</b>	<b>Housing</b>	<b>No</b>	<b>All</b>	<b>Housing Board, Older People’s Wellbeing Partnership, Members, CMT, TACT Stakeholder Groups</b>	<b>Circulation of draft Action Plan and documents</b>	<b>Andrew Palmer 06.03.09 (or Jacqui Evans)</b>	<b>Older Persons Housing Action Plan, Summary, Back-ground paper</b>	<b>Delegated Portfolio Holder Decision</b>	
15.	LDF Core Strategy Preferred Options – Whiteley and Waterlooville	Planning and Access		All	Community stakeholders, Members, CMT	Issues and Options consultation	Steve Opacic <b>20.02.09</b>	Committee Report with Preferred Options	Cabinet LDF <b>06.03.09</b>	<b>January 2009</b>
16.	<b>Core Strategy Strategic Allocations – Whiteley and Waterlooville</b>	<b>Planning and Access</b>	<b>N/A</b>	<b>Whiteley, Denmead, Southwick &amp; Widley</b>	<b>Members, CMT</b>	<b>Draft Report</b>	<b>Steve Opacic 26.02.09</b>	<b>Committee Report</b>	<b>Cabinet LDF 06.03.09</b>	<b>January 2009</b>

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No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
17.	Renewal of HCC agency agreements – Highways Development Control and Traffic Management	Planning And Access	£200,000 per annum	All	Members, CMT	Draft Report	Andy Hickman 06.03.09	Committee Report	Cabinet 18.03.09	
18.	City Council Election Arrangements	Performance And Organisational Development	Not yet Known	All	Members, Stakeholders	Draft Report	Chris Ashcroft 06.03.09	Committee Report And Cabinet Minute	Cabinet 18.03.09 (Return to Council 22.04.09)	

## KEY DECISIONS – APRIL 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	HIOW – Integrated Development Control Admin Project	Planning and Access	Not yet known	All	CMT, Members	Draft Report	<b>Simon Finch</b> <b>10.04.09</b>	Committee Report	Cabinet <b>20.04.09</b>	<b>January 2009</b>
3.	<b>Insurance Fund Review</b>	<b>Finance and Efficiency</b>	<b>Insurance Fund at 1.4.08 was £0.7m</b>	<b>All</b>	<b>CMT, Members</b>	<b>Draft Report</b>	<b>Alexis Garlick</b> <b>07.04.09</b>	<b>Committee Report</b>	<b>Cabinet</b> <b>20.04.09</b>	



## KEY DECISIONS – MAY 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	<b>South Winchester Park and Ride. Agreement of specification for bus services tender process.</b>	<b>Planning and Access</b>	<b>Over £100k</b>	<b>All</b>	<b>HCC</b>	<b>Liaison Meeting</b>	<b>Andy Hickman 14.05.09</b>	<b>Background Reports</b>	<b>Cabinet 21.05.09</b>	

## KEY DECISIONS – JUNE 2009

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council’s approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	Capital Outturn 2008/09	Finance and Efficiency	c.£11m	All	CMT, Members	Draft Report	Alexis Garlick 01.06.09	Committee Report	Cabinet 17.06.09	
3.	Revenue Outturn 2008/09	Finance and Efficiency	c. £14m	All	CMT, Members	Draft Report	Alexis Garlick 01.06.09	Committee Report	Cabinet 17.06.09	
4.	Statement of Accounts 2008/09	Finance and Efficiency	Net worth c. £500m	All	CMT, Members	Draft Report	Alexis Garlick 08.06.09	Committee Report	Statement of Accounts Committee 25.06.09	
5.	Annual Governance Statement	Leader	N/A	All	CMT, Members	Draft Report	Stephen Whetnall 01.06.09	Committee Report	Cabinet 17.06.09	