Winchester City Council

Corporate Director (Governance)

City Offices
Colebrook Street
Winchester
Hampshire SO23 9LJ

tel 01962 840222
fax 01962 848555

e-mail democracy@winchester.gov.uk
website www.winchester.gov.uk
DX 120400 WINCHESTER 5

FORWARD PLAN OF KEY DECISIONS

February 2010

The Forward Plan is produced by the Council under the Local Government Act 2000. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Committees, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This Forward Plan has been prepared for the period 1 February 2010 to 31 May 2010. It is only valid for the month of February 2010. It will be replaced in February 2010. Changes from the January 2010 Forward Plan are shown in bold type.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £100,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and the membership of that body is set out below, together with the individual Portfolios held, where appropriate. Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a key to the abbreviations used in the Plan is set out overleaf).

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 8 of the Plan, at the above address. Copies of documents submitted to a decision taker are available for inspection, again at the above address. Where the document is a committee report, it will usually be available five days before the meeting. Documents that are confidential or exempt from publication under the Local Government Acts are not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact Chris Ashcroft (Head of Democratic Services) on 01962 848 284.

Cllr George Beckett
Leader of the Council

Cabinet Members:	Portfolio Held:
George Beckett *(Leader)*	Leader
John Cooper*(Deputy Leader)*	Communities and Safety
Frederick Allgood	Finance and Efficiency
Tony Coates	Housing
Stephen Godfrey	Performance and Organisational Development
Frank Pearson	Environment
Patricia Stallard	Heritage, Culture and Sport
Keith Wood	Planning and Access

KEY TO ABBREVIATIONS

CMT Corporate Management Team

Incorporates:

Chief Executive - Simon Eden
Corporate Director (Governance) - Stephen Whetnall
Corporate Director (Policy) - Bob Merrett
Corporate Director (Operations) - Steve Tilbury

SMG Senior Managers Group
Comprises all Heads of Division

HE Head of Estates – Kevin Warren
TACT Tenants and Council Together
N/K Not Known
N/A Not Applicable

KEY DECISIONS – FEBRUARY 2010

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	Asset Management Plan	Finance and Efficiency	N/A	All	CMT, Members	Draft Strategy	Kevin Warren **15.01.10**	Committee Report	Cabinet **03.02.10**	July 2009
3.	Winchester Town Access Plan	Planning and Access	Yes - TBC	St Michael	CMT, Portfolio Holder, Members	Committee Report	Andy Hickman **15.01.10**	Committee report	Cabinet **03.02.10**	October 2009
4.	**Budget and Council Tax 2010/11**	**Leader, Finance and Efficiency**	**c.£14m net revenue**	**All**	**Members, CMT,**	**Committee Report**	**Alexis Garlick 15.01.10**	**Committee Report**	**Cabinet 03.02.10 Council 18.02.10**	**February 2010**

KEY DECISIONS – FEBRUARY 2010

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
5.	**Treasury Management Strategy**	**Finance and Efficiency**	**Up to aprx £30m invested at any one time**	**All**	**CMT, Members**	**Committee Report**	**Alexis Garlick 15.01.10**	**Committee Report**	**Cabinet 03.02.10 Council 18.02.10**	**February 2010**
6.	**(i) Community Revenue Grants (ii) Comm'ty Capital Grants.**	**Comm-unities and Safety**	**TBC**	**All**	**Portfolio Holder, CMT**	**Committee Report**	**Bernice Heller 15.01.10**	**Committee Report**	**Cabinet 03.02.10**	**February 2010**
7.	**Housing Revenue Account Budget and Dwelling Rents – 20010/11**	**Housing**	**£20m**	**All**	**CMT, Cabinet TACT**	**Committee report**	**Richard Botham 15.01.10**	**Committee Report**	**Cabinet 03.02.10**	**Cabinet 13.01.09**
8.	Adoption of Sports Facilities Strategy 2010 – 2020	Heritage, Culture and Sport	Not known	All	CMT, Cabinet, SPAA, sports clubs and facilities	Com report, draft strategy, workshops, Town Forum meeting	Amanda Ford **15.01.10**	Committee report	Cabinet **03.02.10**	January 2010

KEY DECISIONS – FEBRUARY 2010

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
9.	**Development of Internal Audit Partnership**	**Finance and Efficiency**		**All**	**CMT, Members**	**Committee Report**	**Alexis Garlick 15.01.10**	**Committee Report**	**Cabinet 03.02.10**	**February 2010**
10.	**Car Parks Capital Programme**	**Planning and Access**	**Yes**	**All**	**Portfolio Holder CMT**	**Committee Report**	**Andy Hickman 15.01.10**	**Committee Report**	**Cabinet 03.02.10**	**February 2010**
11.	**Five year plan for the refurbishment of play areas**	**Environ-ment**	**TBC**	**All**	**CMT, Members**	**Committee Report**	**Damian Offer 15.01.10**	**Committee Report**	**Cabinet 03.02.10**	**February 2010**
12.	**Sewerage Treatment Works Capital Programme**	**Planning and Access**	**Yes**	**All**	**TACT Portfolio Holder CMT**	**Committee Report**	**Patrick Aust 15.01.10**	**Committee Report**	**Cabinet 03.02.10**	**February 2010**
13.	Community Safety Partnership area based grant	Commun-ities and Safety	Up to approx. £95,000	All	CMT, Portfolio Holder, Members	Committee Report	Sandra Tudden-ham **15.01.10**	Committee Report	**Cabinet 03.02.10**	Dec 2009

KEY DECISIONS – FEBRUARY 2010

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
14.	Revised Local Development Scheme	Planning & Access	NA	All	CMT, Cabinet, Members	Committee Report	Steve Opacic 15.01.10	Committee Report	Cabinet 03.02.10	February 2010
15.	River Park Leisure Centre Refurbishment	Finance and Efficiency	TBC	St Bartholo-mew	CMT, Portfolio Holder, Members	Committee Report	Clive Broomfield **15.01.10**	Committee Report	**Cabinet 03.02.10**	January 2010
16.	**Climate Change Programme: Funding Required to Address the Issues Raised by the High Quality Environment Group**	**Environ - ment**	**N/A**	**All**	**CMT, Portfolio Holder, Members**	**Committee Report**	**Jen Anderson 15.0110**	**Committee Report**	**Cabinet 03.02.10**	**February 2010**

KEY DECISIONS – FEBRUARY 2010

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
17.	Capital Programme Progress Report	Finance and Efficiency		All	CMT, Members	Committee Report	Alexis Garlick **15.01.09**	Committee Report	**Cabinet 03.02.10**	January 2010

KEY DECISIONS – MARCH 2010

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	Review of Electoral Arrangements – Next Stages of Work	Performance and Organ-isational Development	N/A	All	CMT, Members	Draft Report	Chris Ashcroft **04.03.10**	Committee Report	Cabinet **17.03.10**	October 2009
3.	**Approval of Business Plans for all Individual Divisions**	**Finance and Efficiency, Communities and Safety, Housing, Performance and Organisational Development, Environment,**	**TBC**	**All**	**Chair and Vice Chair, Principal Scrutiny Committee, Resources Scrutiny Panel**	**Circulation of Business Plan**	**Relevant Divisional Head 04.03.10**	**Decision Notice and Business Plan**	**Relevant Portfolio Holder (date to be confirmed)**	**March 2010**

KEY DECISIONS – MARCH 2010

		Heritage, Culture and Sport, Planning and Access								
4.	Hyde Historic Resources Centre	Finance and Efficiency	TBC	St Bar-tholomew	CMT, Members	Draft Report	Kevin Warren 04.03.10	Committee Report	Cabinet 17.03.10	March 2010
5.	LDF Core Strategy – Feedback on Public Consultation	Planning and Access	No	All	CMT, Cabinet (LDF) Committee	Draft Report	Steve Opacic 04.03.10 Cabinet (LDF) Cttee (February date tbc)	Committee Report	Cabinet 17.03.10	March 2010

KEY DECISIONS – APRIL 2010

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	
2.	**Review of Constitution**	**Performance and Organisational Development**	**N/A**	**All**	**CMT, Portfolio Holder, Members**	**None**	**Stephen Whetnall 24.03.09**	**Committee Report**	**Cabinet 7.04.10**	**April 2010**
3.	**Insurance Review**	**Finance and Efficiency**	**Insurance Provisions at 1.4.09 £338k and reserves were £75k**	**All**	**CMT, Members**	**Draft Report**	**Alexis Garlick 24.03.09**	**Committee Report**	**Cabinet 7.04.10**	**April 2010**

KEY DECISIONS – MAY 2010

No	Item	Portfolio Holder	Cost (over £100,000)	Wards Affected	Consultees	Method of Consultation	Comments to	Documents submitted to decision taker	Decision taker	Month decision to be taken (original)
1.	Treasury Management – decisions in accordance with the Council's approved strategy and policy	Finance and Efficiency	Up to £5m per transaction	All	None	None	Alexis Garlick, daily	Designated working papers	Designated Finance staff, daily	