

# Winchester District Local Plan Open Space Funding System

## Application for release of funds

Before completing this form, please read carefully section 3 of the Guide to the Open Space Funding System (headed For Parish Councils: Use of the Fund for Open Space Provision), together with the relevant parish schedule in the Winchester District Open Space Strategy for the current year.

If you wish to apply for release of funds, this form should be completed and your application sent to the **Open Space Project Officer, Winchester City Council, City Offices, Colebrook Street, Winchester, SO23 9LJ**. The processing of your application may be delayed unless all the information specified at the end of this form is submitted.

### A The Applicant

- (i) Name of Parish Council/Organisation .....
- (ii) Name of Contact .....
- (iii) Address.....  
.....
- (iv) Telephone Number.....
- (v) Email.....

### B The Land

- (i) Location of land to which this application relates.....  
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- (ii) Please indicate legal interest in the site to which the application refers.

Freehold owner/lessee/prospective purchaser\*/prospective lessee\*

*(For those marked \*, please give details of how the arrangements are to be finalised).*

- (iii) If the lessee, or prospective lessee, please give details of terms of lease and whether the freeholder's approval of these proposals has been obtained.

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## C The Open Space Proposals

- (i) Is the application for:
- |                       |        |
|-----------------------|--------|
| (a) A play facility   | Yes/No |
| (b) A sports facility | Yes/No |
| (c) A Youth facility  | Yes/No |
- (ii) Is the application for a project identified in the Open Space Strategy? Yes/No
- (a) If **Yes**, please say which one .....
- (b) If **No**, the application may be deferred until the next financial year to allow it to be included in the next Open Space Strategy.
- (iii) Does the application relate to:
- (a) The purchase of land for open space use? Yes/No
- Or
- (b) The provision or improvement of recreational facilities on existing open space land? Yes/No
- (iv) Please indicate:
- (a) Present use of Land
- .....
- (b) Proposed use of Land
- .....
- (For some proposals relating to existing open space land, (a) and (b) may be the same)*
- (v) If planning consent is required for the proposal, please state whether:
- (a) Planning permission has been obtained? Yes/No
- (b) A planning application is currently being considered? Yes/No
- If the answer to either (a) or (b) is Yes, please quote the application number:
- .....
- (vii) If the application is for the implementation of open space facilities, please include a plan of the proposed open space uses, identifying where the improvements or an extension of facilities are proposed, how they will be integrated with existing uses and the phasing arrangements required.

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## D Funding Arrangements

(i) State here the amount of funding you are applying for.

£.....

(ii) Does the amount applied for form all or part of the total cost of the development, or this phase of development?

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(iii) If it forms part of the cost, how will the rest be financed?

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(iv) What is the total anticipated cost of the development, or this phase of the development? .....

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(v) If this proposal is part of a phased programme of development, to which this funding system will continue to contribute, give brief details of what is proposed for later phases.

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(vi) How is the area which is the subject of this application to be managed and maintained?

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(vii) Have you applied for any grant assistance from other bodies in connection with this land? Yes/No

If so, with what results?

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(viii) Please list below any quotations you have obtained for the required works? N.B. A minimum of two quotations is normally required.

Company Name	Works to be carried out	Quotation (excl. VAT)

(ix) Please state your chosen company and give reasons for your choice

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Please note that all fund releases will need to be supported by invoices from the appointed supplier(s) or contractors.

*(If you are applying for release of funds to purchase or assist with purchase of land, please proceed to section F).*

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**E Details of proposed open space improvements**

Please give full details of the works proposed to implement this scheme and provide separate costs for each item. Please set out what will be required/provided for each item and attach a detailed specification to this application. The items should group broadly into:

Consultant's fees .....

Levelling/laying out.....

Landscaping/fencing.....

Installation of special surfaces .....

Drainage works.....

Purchase of equipment  
and installation.....

Provision of site furniture .....

Provision and surfacing of  
footpaths and car parks.....

Provision of improvements  
to ancillary buildings .....

Other associated expenditure  
(please itemise).....

**F Any other information you may feel is relevant to this application or additional justification? (continue on a separate sheet if necessary).**

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**Declaration**

*I have read and understood the Guide to the Open Space Funding System. I have obtained all the necessary consents from the freehold owners of the site to enable me to implement the proposed scheme. With the release of the funds applied for, I am able to meet the cost of the works proposed in the application.*

Signed ..... Dated.....

This application for release of funds will be assessed in relation to the proposals in the Winchester District Open Space Strategy, and its acceptability in cost and design terms. If planning permission is required, this should be obtained before returning this form.

Approval may be given for funds to be released for the purchase of open space land or for work to commence on an open space scheme. In either case, the funds required will only be transferred to the Parish Council on receipt of invoices from the contractor.