



PORTFOLIO HOLDER DECISION NOTICE

INDIVIDUAL DECISION BY THE PORTFOLIO HOLDER FOR ECONOMIC DEVELOPMENT

TOPIC – SMALL GRANTS: SECOND ROUND 2013/2014

PROCEDURAL INFORMATION

The Access to Information Procedure Rules – Part 4, Section 22 of the Council's Constitution provides for a decision to be made by an individual member of Cabinet.

In accordance with the Procedure Rules, the Chief Operating Officer, the Chief Executive and the Chief Finance Officer are consulted together with Chairman and Vice Chairman of The Overview and Scrutiny Committee and any other relevant overview and scrutiny committee. In addition, all Members are notified.

If five or more Members from those informed so request, the Leader may require the matter to be referred to Cabinet for determination.

Contact Officers:

Case Officer: Melissa Fletcher, Funding & Support Officer, mfletcher@winchester.gov.uk, tel: 01962 848 492.

Democratic Services Officer: Nancy Graham, ngraham@winchester.gov.uk, tel: 01962 848 235.

SUMMARY

- The [Small Grants](#) programme provides funding of up to £500 for charitable, voluntary and not-for-profit organisations in the District.
- The programme is intended to support the purchase of small items of equipment, venue hire, printing or other one-off costs associated with a project or activity.
- A total of £15,000 was allocated for Small Grants in 2013/14 within the overall Council budget.
- A total of 25 applications have been received.
- This is the second round for 2013/2014 for activities between October 2013 and March 2014.

The Council has traditionally sought to provide support for as many of the eligible applications under this programme as possible. Because the total requested

exceeds the amount available, it is not possible to award the full amount of grant requested to all applicants in this round.

DECISION

1. That the recommended awards to be made to local voluntary organisations from the Second Round of the Small Grants Programme for 2013/14 be approved, as set out in Appendix 1;
2. That the Funding & Support Officer be authorised, in consultation with the Portfolio Holder *not* to make the recommended award, should officers determine that there are reasonable grounds not to do so, and to reallocate any such monies to the Third Round of the Small Grants Programme for this financial year.

REASON FOR THE DECISION AND OTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- The recommendations set out at Appendix 1 are made in accordance with the criteria for the Small Grants Programme.
- Organisations are asked to demonstrate where possible that their project or activity is linked to the delivery of one or more of the Winchester District Community Strategy priorities. These are:
 - Promoting the wellbeing of older people
 - Improving access to services
 - reducing the District's carbon footprint
 - improving the quality of life in the neighbourhoods of Stanmore and Winnall/Highcliffe
- Officers applied the following principles in determining the recommended awards set out in Appendix 1:
 - a. *Community Strategy priority weightings*
- Officers applied the following principles in determining the recommended awards set out in Appendix 1:

a) clearly supports two or more of the above priorities	80%
b) clearly supports at least one of the above priorities	70%
c) does not support a priority, but supports wider outcome of Active Communities	65%
c) £250 or less requested	100%

Although working within the parameters above, the Portfolio Holder has considered some qualitative aspects of the bids. These include:

- value for money (e.g. consideration of the estimated number of beneficiaries).
- the level of credibility of the bid in terms of the way it is structured, evidenced and costed.
- the distinctiveness and creativity of the project proposed.
- alternative ways of support provided by the Council

In no instances is it considered that the awarding of a smaller total than requested will prevent the project or activity from taking place, as they are generally 'scale-able' or the difference can be made up through existing fund raising plans or reserve balances.

The Portfolio Holder considers the proposed awards in Appendix 1 to be fair ones, based on the principles above.

RESOURCE IMPLICATIONS:

A total of £15,000 was allocated to the Small Grants Programme as part of the 2013/14 budget (CAB2432 refers).

<http://www.winchester.gov.uk/meetings/details/1046>

There are two rounds for applications in each year. For the first round in April 2013, the allocation was £10,374. The amended total for round one allocation is £9,574, which leaves a total of £5,426 for second round allocation.

The total recommended awards for second round of small grants as set out in Appendix 1 is £5,415.

CONSULTATION UNDERTAKEN ON THE DECISION

The Deputy Leader has reviewed the Small Grant applications with the Funding and Support Officer and further input has been invited from relevant officers from within the Council and from the Corporate Management Team through the drafting of this Decision Notice.

These grants are for a maximum of £500, and officers are increasingly seeking to make the process as time-efficient and streamlined as possible to the benefit of both the voluntary organisations applying and the Council. Consultation is deliberately restricted, with the objective of making rapid decisions based on published criteria and adopted priorities.

**FURTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED
FOLLOWING PUBLICATION OF THE DRAFT PORTFOLIO HOLDER DECISION
NOTICE**

In response to a Councillor's query, it was clarified that the Small Grants Scheme funds one-off costs, not running costs, therefore Alresford Lunch Club was outside to the remit of this grant stream. The Lunch club funding issues are being dealt with separately by other officers at the City County and County Council.

**DECLARATION OF INTERESTS BY THE DECISION MAKER OR A MEMBER OR
OFFICER CONSULTED**

None

DISPENSATION GRANTED BY THE STANDARDS COMMITTEE

None.

Approved by: (signature)

Date of Decision: 08.11.13

Councillor Rob Humby – Portfolio Holder for Economic Development

APPENDIX 1: Recommended Awards under the Small Grants Programme, Second Round, 2013/2014

Name of organisation	Location	Summary	Grant requested	Grant recommended	Community Strategy Priority/ies	Rationale for recommendation
Age UK Winchester	Town	Print 7500 leaflets covering Information, advice & lunch clubs for elderly people in Olivers Battery, Badger farm, St Micheal, St Barnabas, St Paul, St Luke, St John, all Saints and St Bartholomew.	£500	£400	Access to services, wellbeing of elderly, Priority area	2 or more priorities 80% funding
Alzheimers Society Winchester	Winchester	Purchase tools for 'Gardening challenge' For The Badger farm activity club	480	336	Promote wellbeing of elderly people	1 priority 70% funding
Badger Farm & Olivers Battery Residents Association	Winchester	Improve website for local people	500	0	Active Communities	WCC offer a free web solution for voluntary organisations - this has been offered
Bespoke Biking	Winchester	To purchase a tablet computer for administration purposes, to share training resources, record progress and to show demos	500	0	Active Communities	No additional funding required. Change of use request from round 1 from cycling sessions, equipment & marketing
1st Bishops Waltham Scout Group	Bishops Waltham	Replace Hot water system(currently an electric immersion tank) to two small 15ltr hot water tanks for Gents/ladies toilets & kitchen. Reducing electricy usage & providing additional hot water benefits. Hire of the hall to community groups is not possible.	500	350	Reduce carbon foot print	1 priority 70% funding
Colden Common Parish Council	Colden Common	Commission a new website that is easy to use, will enhance communication and access to to both provided all local stakeholders including volunteer groups, WCC and HCC	400	0	Improve access to services	WCC offer a free web solution for voluntary organisations - this has been offered
Colden Common School Association (CCSA)	Colden Common	Needs to replace old and worn play equipment while upgrading the design and materials to allow access for children with disabilities(wheelchair use) due to steep slopes and steps. Additional community benefit demonstrated.	500	325	Active communities	Active communities, no funding priorities - 65% funding
Friends of Corhampton Church	Meonstoke	An opportunity for residents to learn about Meon Valley Saxon heritage. Community yule tide celebration.	500	325	Active communities	Active communities, no funding priorities - 65% funding
The Giles Group	Alresford	A projector for meetings with elderly Alresford community, 40 beneficiaries	219.99	219	promote well being of elderly people	Full funding for £250 or less
Friends of the Family Winchester	Town	Produce additional leaflets to advertise their service to mainly Winnall, Stanmore and Highcliffe	400	320	Improve the quality of life within communities of Highcliffe, Winnall and Stanmore. & access to services	2 or more priorities 80% funding
Meon Valley Community Bus Association	Soberton	Produce leaflets in order to promote the transport service provided in the Meon Valley to attract more customers and create awareness	500	400	improve transport and access to services & well being of elderly people	2 or more priorities 80% funding

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Romsey Choral Society	Chandlers ford	Wish to hold a Public Evening concert, which will feature BBC singers and guest conductor Jamie W Hall. Targeted at a Winchester audience & wishing to attract new members	500	0	Active communities	Only 4 Winchester Members. No evidence of benefit to Winchester & district community
Street Reach aka Winchester Detached Youth Project	Town	Purchase of a laptop to be more mobile, to be able to visit young people to help with C.V's/job applications and show educational videos and presentations relevant to the young people. (11-19)	479.95	380	Access to services, Priority neighbourhoods	2 or more priorities 80% funding
Training Ship Alacrity Junior Cadet Corps	Denmead	Weekend of team building for cadets that suffer from ADHD and dyslexia	500	325	Active communities	Active communities, no funding priorities - 65% funding
Trinity Winchester	Town	Funding for the Senior Project manager to attend a Domestic Abuse Freedom programme facilitators course. The course will upskill the individual and will be rolled out to others within the organisation.	500	350	Access to services	1 priority 70% funding
The Tudor Roses	Winchester & District	Contribution to the transport for a singing convention in Wales, which will enrich and educate the participants. 21 Winchester members. This convention will help with the vocal and presentation skills which in turn will enhance the charity concert perfo	500	325	Active communities	Active communities, no funding priorities - 65% funding Evidence of local community benefit demonstrated
The Twyford Waterworks trust	Twyford	To improve access to the site for disabled	450	315	Access to services	1 priority 70% funding
West Meon Parish Council	West Meon	Noticeboard - wish to improve. Enlarged notice board and a focal point for local businesses to advertise	500	0	Active communities	A Parish notice board is deemed part of the core running cost of a Parish Council as it an integral part of Parish Council Effective Governance
Winchester live at home scheme	Winchester	Purchase a new efficient printer to be able to increase print runs and to decrease printing costs and time used arranging printing	432.68	345	Improve wellbeing of elderly people, Access to services	2 or more priorities 80% funding
Winchester Street dance academy	Winchester	Trial project for 10 young people who will be trained up as future dance leaders. This will improve the self belief of young people from Stanmore and Winnal by holding more classes of integr8 dance course	500	350	Priority neighbourhoods	1 priority 70% funding
5th Winchester (Crompton & Shawford) Scout group	Winchester	Make the Scout hall more enegy efficient and environmently responsible following recommodations by a community building energy report. Additional community use of the hall demonstrated.	500	350	Reducing carbon footprint	1 priority 70% funding
Alresford senior citizens lunch club	Alresford	Senior lunch -needs funds to carry on	£500	£0	Promote wellbeing of elderly people	Core funding

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Name of organisation	Location	Summary	Grant requested	Grant recommended	Community Strategy Priority/ies	Rationale for recommendation
Friends of Flowerdown	Winchester	10 tables for the garden to use for events etc	450	0	Promote wellbeing of older people	£450 awarded in Round 1 Small grants 2013/2014
Spencer Music Festival	Waltham Chase	Applicant wants to promote Classical music to both elderly and young people by continuing with the music festival, Shedfield, Wickham and Bishops Waltham areas.	500	0	Active communities	Inadequate supporting documentation
Sutton Scotney Youth Sports Club	Winchester	As there is no school in the area the applicant wishes to create a sport/youth club to allow children/youth to gain independence and development within sports and the community. Mixed sex 17-18.	500	0	reducing carbon footprint	Deferred to Sports Small Grants programme closes Oct 31
Total allocation:-				£5,415		