



PORTFOLIO HOLDER DECISION NOTICE

INDIVIDUAL DECISION BY THE PORTFOLIO HOLDER FOR LEADER

TOPIC – DELEGATION BY LEADER 2013/14

PROCEDURAL INFORMATION

The Access to Information Procedure Rules – Part 4, Section 22 of the Council's Constitution provides for a decision to be made by an individual member of Cabinet.

Cabinet Procedure Rule 1.2 provides that the requirements for a draft portfolio holder decision notice do not apply to appointments or delegations by the Leader under this Rule.

Contact Officers:

Case Officer: Stephen Whetnall, Chief Operating Officer

Committee Administrator: Nancy Graham, Senior Democratic Services Officer,
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SUMMARY

Following the appointment of the Leader by Annual Council on 15 May 2013, the Leader appointed Cabinet Members in a Portfolio Holder Decision Notice signed on 16 May 2013 (PHD495). This notice sets out a change to the Cabinet appointments previously made.

DECISION

That Councillor Tait (as Portfolio for Housing and New Homes) be replaced as a Member of Cabinet by Councillor Coates (as Portfolio Holder for Housing) and that the responsibilities for New Homes be undertaken by the Leader.

REASON FOR THE DECISION AND OTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

To comply with provisions of the Council and Cabinet Procedure Rules referred to above.

RESOURCE IMPLICATIONS:

None.

CONSULTATION UNDERTAKEN ON THE DECISION

None.

**FURTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED
FOLLOWING PUBLICATION OF THE DRAFT PORTFOLIO HOLDER DECISION
NOTICE**

n/a

**DECLARATION OF INTERESTS BY THE DECISION MAKER OR A MEMBER OR
OFFICER CONSULTED**

None.

DISPENSATION GRANTED BY THE STANDARDS COMMITTEE

None.

Approved by: (signature)

Date of Decision:

Councillor Keith Wood – Leader