



DRAFT PORTFOLIO HOLDER DECISION NOTICE

PROPOSED INDIVIDUAL DECISION BY THE PORTFOLIO HOLDER FOR COMMUNITIES, CULTURE AND SPORT

TOPIC – SMALL GRANTS: FIRST ROUND 2012/13

PROCEDURAL INFORMATION

The Access to Information Procedure Rules – Part 4, Section 22 of the Council's Constitution provides for a decision to be made by an individual member of Cabinet.

In accordance with the Procedure Rules, the Chief Operating Officer, the Chief Executive and the Chief Finance Officer are consulted together with Chairman and Vice Chairman of The Overview and Scrutiny Committee and any other relevant overview and scrutiny committee. In addition, all Members are notified.

If five or more Members from those informed so request, the Leader may require the matter to be referred to Cabinet for determination.

If you wish to make representation on this proposed Decision please contact the relevant Portfolio Holder and the following Democratic Services Officer by 5.00pm on Tuesday 7 May 2013.

Contact Officers:

Case Officer: Melissa Fletcher, Funding & Support Officer,
mfletcher@winchester.gov.uk, tel 01962 848 492

Democratic Services Officer: Nancy Graham, ngraham@winchester.gov.uk, tel 01962 848 235

SUMMARY

- The [Small Grants](#) programme provides funding of up to £500 for charitable, voluntary and not-for-profit organisations in the District;
- The programme is intended to support the purchase of small items of equipment, venue hire, printing or other one-off costs associated with a project or activity;
- A total of £15,000 was allocated for Small Grants in 2013/14 within the overall Council budget.
- A total of 26 applications have been received.

- This is the first round for 2013/2014 for activities between May 2013 and September 2014.

The Council has traditionally sought to provide support for as many of the eligible applications under this programme as possible. Because the total requested exceeds the amount available, it is not possible to award the full amount of grant requested to all applicants.

PROPOSED DECISION

- a) That the recommended awards to be made to local voluntary organisations from the first round of the Small Grants Programme for 2013/14 be approved, as set out in Appendix 1;
- b) That the Funding & Support Officer be authorised, in consultation with the Portfolio Holder, *not* to make the recommended award, should officers determine that there are reasonable grounds not to do so, and to reallocate any such monies to the second round of the Small Grants Programme for this financial year.

REASON FOR THE PROPOSED DECISION AND OTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- The recommendations set out at Appendix 1 are made in accordance with the criteria for the Small Grants Programme.
- Organisations are asked to demonstrate where possible that their project or activity is linked to the delivery of one or more of the Winchester District Community Strategy priorities. These are:
 - Promoting the wellbeing of older people
 - Improving access to services
 - reducing the District's carbon footprint
 - improving the quality of life in the neighbourhoods of Stanmore and Winnall/Highcliffe
- Officers applied the following principles in determining the recommended awards set out in Appendix 1:
 - a. *Community Strategy priority weightings*
- Officers applied the following principles in determining the recommended awards set out in Appendix 1:

a) clearly supports two or more of the above priorities	100%
b) clearly supports at least one of the above priorities	90%
c) does not support a priority, but supports wider outcome of Active Communities	80%
c) £250 or less requested	100%

Although working within the parameters above, the Portfolio Holder has considered some qualitative aspects of the bids. These include:

- value for money (eg consideration of the estimated number of beneficiaries);
- the level of credibility of the bid in terms of the way it is structured, evidenced and costed;
- the distinctiveness and creativity of the project proposed.

In no instances is it considered that the awarding of a smaller total than requested will prevent the project or activity from taking place, as they are generally 'scale-able' or the difference can be made up through existing fund raising plans or reserve balances.

The Portfolio Holder considers the proposed awards in Appendix 1 to be fair ones, based on the principles above.

RESOURCE IMPLICATIONS:

A total of £15,000 was allocated to the Small Grants Programme as part of the 2013/14 budget ([CAB2432 refers](#)).

<http://www.winchester.gov.uk/meetings/details/1046>

There are two rounds for applications the first round in April the allocation is £10,374. The remaining £4,626 is to be allocated in the second round in September 2013.

Of this, the total recommended awards set out in Appendix 1 is £10,374.

CONSULTATION UNDERTAKEN ON THE PROPOSED DECISION

The Portfolio Holder for Communities, Culture and Sport has reviewed the Small Grant applications with the Funding and Support Officer and further input has been invited from relevant officers from within the Council and from the Corporate Management Team through the drafting of this Decision Notice.

These grants are for a maximum of £500, and officers are increasingly seeking to make the process as time-efficient and streamlined as possible to the benefit of both the voluntary organisations applying and the Council. Consultation is deliberately

restricted, with the objective of making rapid decisions based on published criteria and adopted priorities.

FURTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED FOLLOWING PUBLICATION OF THE DRAFT PORTFOLIO HOLDER DECISION NOTICE

N/A

DECLARATION OF INTERESTS BY THE DECISION MAKER OR A MEMBER OR OFFICER CONSULTED

The Portfolio Holder for Communities, Culture and Sport has declared a personal but not prejudicial interest as she is an ordinary member of Denmead Community Centre.

In addition, in the interests of transparency, the Portfolio Holder has also notified that in her capacity as a County Councillor, she has previously awarded County Council grant funding to North Boarhunt Village Hall Committee and the Jubilee Sailing Trust.

DISPENSATION GRANTED BY THE STANDARDS COMMITTEE

None.

Approved by: (signature)

Date of Decision

Councillor Patricia Stallard – Portfolio Holder for Communities, Culture and Sport

Appendices:

Appendix 1 - Recommended Awards under the Small Grants Programme, Second Round, 2013/14

Small Grants Programme, First Round, 2013/2014

Name of organisation	Location	Summary	Grant requested	Grant recommended	Community Strategy Priority/ies	Rationale for recommendation
Hambledon Cricket Club	Hambledon	2 x Poly Slip catches for the under 7's and 17's to improve technique	£500	£400	Active Communities	Active communities, no priorities - 80% funding
North Boarhunt Social Club	Boarhunt	Provide & install replacement entrance door to the North Boarhunt Village Hall	500	£400	Active Communities	Active communities, no priorities - 80% funding
Waltham Chase Pre-School	Waltham Chase	Improve access to outside play area for the preschool & disabled users	500	£400	Active Communities	Active communities, no priorities - 80% funding
Breakout Youth	Winchester Town	11-21 yr old LGBT support, relaunch, equipment, adverting	500	450	Access to services	1 priority 90% funding
Winchester Laon Twinning Association	Winchester	Twinning event with Laon in France Bring & Share supper, Mudeford boat trip, hall hire & treasure hunt trip for the visitors from Laon - approx 35 guests for each event	500	£400	Active Communities	Active communities, no priorities - 80% funding
Bishop's Waltham Museum Trust	Bishops Waltham	Bishops Waltham Railway line 150th exhibition - raising awareness of the social and economic importance, display and promotional costs	328	300	Wellbeing of Older People	1 priority 90% funding
Friends of Flowerdown	Harestock	Reminiscing corner for Flowerdown Care Home	500	450	Wellbeing of Older People	1 priority 90% funding Award and defer payment to October - due to activity starting in October
Stroke Support Group (Winchester & District)	Winchester	Members/carers - summer outing to Southsea D-Day Museum, Royal Marines Museum & Reef Aquarium - coach hire and refreshments	450	405	Wellbeing of Older People	1 priority 90% funding
Hat Fair & Theatre Royal	Winchester district	3 x laptops for the Outreach Office	443	443	Carbon footprint, Access to services, Priority neighbourhoods	3 priorities - full funding
King's DofE Winchester	Winchester district	Mountain Leaders first aid kits for use in emergencies and training	350	315	Priority neighbourhoods	1 priority 90% funding
Denmead Tennis Club	Denmead	Installation of floodlights	500	£400	Active Communities	Active communities, no priorities - 80% funding
The PBC Foundation	Winchester district	PBC (Primary Biliary Cirrhosis - autoimmune liver condition) - support magazine for 6 members over 4 years - 16 issues	171	171	Active Communities	Full funding for £250 or less
St Marys Church, Kingsworthy	Kings Worthy	Bike rack to encourage sustainable travel for the use of the community and tourists who travel to visit the church and the church rooms for a variety of community activities - encourage cycling was identified in the 2011 Parish Plan	500	450	Carbon footprint reduction	1 priority 90% funding

Small Grants Programme, First Round, 2013/2014

Name of organisation	Location	Summary	Grant requested	Grant recommended	Community Strategy Priority/ies	Rationale for recommendation
1st Hursley Scout Group	Hursley	Presentation equipment for use during group training and activities	500	£400	Active Communities	Active communities, no priorities - 80% funding
Denmead Community Association	Denmead	Summer Proms in the Park July 2013 - paying for the brass band & banner	340	300	Wellbeing of Older People	1 priority 90% funding
Caroll Centre	Winchester town	Upgrade cooking facilities to allow the Carroll Centre to support a range of cooking and healthy eating activities	500	450	Priority neighbourhood	1 priority 90% funding
Speaking Out Self Advocacy Group	Winchester town	Camera and room hire for self help Group on a Saturday	475	£380	Active Communities	Active communities, no priorities - 80% funding
Winchester & District Young Carers	Winchester town	Increase young people's engagement in exercise and promote healthy lifestyles. To go alongside this we would also invest in new materials for the delivery of a series of healthy lifestyles workshops	347	310	Priority neighbourhood	1 priority 90% funding
Winchester Local Area DofE Committee	Winchester	Support for those who wish to take the DofE awards but require financial assistance to complete their expedition	500	450	Priority neighbourhood	1 priority 90% funding
12th Winchester Green Jackets Scout Group	Winnall	Updating and improving outdoor catering and camping equipment	500	400	Active Communities	Active communities, no priorities - 80% funding
South Wonston Table Tennis Club	South Wonston	Additional equipment to support move to larger premises in September 2013 to Westgate School in order to cope with the heavily over-subscribed club.	500	450	Wellbeing of Older People	1 priority 90% funding
Winchester District Scout Council - Explorer Scouts	Winchester district	Lighweight tents and cooking equipment	500	450	Priority neighbourhood	1 priority 90% funding
Bespoke Biking	Winchester district	3 week x 1.5 hours courses targetting well being centre, GP surgeries, students. Application for Community liaison time, cycle instructor fees, bikes, marketing material, incentive prizes	500	450	Carbon footprint reduction	1 priority 90% funding
Jubilee Sailing Trust	Winchester district	Funding towards providing subsidies and making ships seaworthy and safe	500	450	Wellbeing of Older People	1 priority 90% funding
Sebastian's Bereavement Support Servies	Winchester district	20% of project cost for increased support for Winchester residents	500	450	Access to services	1 priority 90% funding
Stanmore Primary School PTA	Winchester town	Skip hire for landscaping the	500	450	Priority neighbourhood	1 priority 90% funding
			£11,904	£10,374		