



DRAFT PORTFOLIO HOLDER DECISION NOTICE

PROPOSED INDIVIDUAL DECISION BY THE PORTFOLIO HOLDER FOR FINANCE AND EFFICIENCY

TOPIC - LETTING OF CONTRACT FOR WINCHESTER DIAL A RIDE SERVICE

The Access to Information Procedure Rules – Part 4, Section 22 of the Council's Constitution provides for a decision to be made by an individual member of Cabinet. In accordance with the Procedure Rules, the Corporate Director (Governance), the Chief Executive and the Head of Finance are consulted together with Chairman and Vice Chairman of the Principal Scrutiny Committee and all Members of the relevant Scrutiny Panel (individual Ward Members are consulted separately where appropriate). In addition, all Members are notified.

Five or more of these consulted Members can require that the matter be referred to Cabinet for determination.

If you wish to make representation on this proposed Decision please contact the relevant Portfolio Holder and the following Committee Administrator by 5.00pm on 30 December 2008

Contact Officers:

Case Officer:

Andy Hickman, Head of Access and Infrastructure. Tel: 01962 842105.

Email: ahickman@winchester.gov.uk

Committee Administrator:

Ellie Hogston. Tel: 01962 848155. Email: ehogston@winchester.gov.uk

SUMMARY

- The Winchester Dial a Ride Service which is jointly funded by Hampshire County Council and Winchester City Council has been tendered. The tendered contract period runs from 1 February 2008 for a period of four years and thereafter subject to extension(s) of further periods upon agreement of all funding partners
- Winchester Area Community Action (WACA) submitted the only bid.
- The first year contract price will be £87,990 of which Winchester City Council will fund 50% (£43,995). The cumulative yearly sum for vehicle replacement costs will be £8,700 of which Winchester DC will contribute 50% (£4,350). These costs are within the available budget that WCC has for this scheme.
- The contract documentation sets out a detailed service specification which is based on the current scheme provided by WACA.

- Although WACA submitted the only bid it offers very good value for money having been carefully assessed against the set evaluation criteria. It offers an enhanced service over the existing service provided by WACA with additional passengers being carried and a new Saturday service being offered under the new contract.

PROPOSED DECISION

That the tender submitted by WACA be accepted.

REASON FOR THE PROPOSED DECISION AND OTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

The tendering process was required to meet current contract legislation and provides a sound basis on which to offer the Dial a Ride Contract. WACA has provided an excellent service and the new contract arrangements will provide for an enhanced level of service.

The tenders were submitted based on a detailed specification matching that of the existing service. This was done to ensure that the scheme could be delivered within available budgets. As such no alternatives were considered.

FURTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED FOLLOWING PUBLICATION OF THE DRAFT PORTFOLIO HOLDER DECISION NOTICE

The Portfolio Holder for Planning and Access has been consulted and supports the recommendation.

DECLARATION OF INTERESTS BY THE DECISION MAKER OR A MEMBER OR OFFICER CONSULTED

None

DISPENSATION GRANTED BY THE STANDARDS COMMITTEE

n/a

Approved by: (signature)

Date of Decision

Councillor Frederick Allgood – Portfolio Holder for Finance and Efficiency