



DRAFT PORTFOLIO HOLDER DECISION NOTICE

PROPOSED INDIVIDUAL DECISION BY THE PORTFOLIO HOLDER FOR FINANCE AND EFFICIENCY

TOPIC – CORPORATE (NON-HOUSING) OPERATIONAL PROPERTY – RELEASE OF FUNDS FOR PROPOSED PROJECT - WESTGATE MUSEUM

PROCEDURAL INFORMATION

The Access to Information Procedure Rules – Part 4, Section 22 of the Council's Constitution provides for a decision to be made by an individual member of Cabinet.

In accordance with the Procedure Rules, the Corporate Director (Governance), the Chief Executive and the Head of Finance are consulted together with Chairman and Vice Chairman of the Principal Scrutiny Committee and all Members of the relevant Scrutiny Panel (individual Ward Members are consulted separately where appropriate). In addition, all Members are notified.

Five or more of these consulted Members can require that the matter be referred to Cabinet for determination.

If you wish to make representation on this proposed Decision please contact the relevant Portfolio Holder and the following Committee Administrator by 5.00pm on Thursday 11 December 2008.

Contact Officers:

Case Officer:

Clive Broomfield, Tel: 01962 848 149, Email: cbroomfield@winchester.gov.uk

Committee Administrator:

Ellie Hogston, Tel: 01962 848 155, Email: ehogston@winchester.gov.uk

SUMMARY

The 2008/09 Capital Programme makes budgetary provision for a range of high priority urgent works to operational properties (CAB 1559 refers).

Urgent works were identified to a number of sites including the Westgate Museum where a replacement roof covering and associated works are required.

WORKS PROCUREMENT UPDATE

In relation to this proposed project, Scheduled Ancient Monument Consent has been applied for and granted for the works. Detailed specifications and drawings have been produced and competitive tenders invited and received during October 2008. Chalke Valley Roofing have submitted the lowest tender and works are programmed

to commence as soon as practically possible, (subject to Contract and access arrangements) with a duration of approximately 6 weeks.

BUDGET

All works and associated fees are estimated and projected to come within the respective capital budgets of: -

Site (i) = £220,000

PROPOSED DECISION

That in accordance with Financial Procedure Rule 6.4 (iv), authority be given for release of expenditure for the Capital Schemes set out in this Decision Notice.

REASON FOR THE PROPOSED DECISION AND OTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

Having planned and procured these urgent and high priority works in accordance with the Council's Contracts Procedure Rules and Project Management Protocols, time is now of the essence to progress the works. This will minimise risk of further consequential damage and/or enable the Council to comply with Health & Safety Legislation in the management of its operational buildings.

FURTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED FOLLOWING PUBLICATION OF THE DRAFT PORTFOLIO HOLDER DECISION NOTICE

n/a

DECLARATION OF INTERESTS BY THE DECISION MAKER OR A MEMBER OR OFFICER CONSULTED

None

DISPENSATION GRANTED BY THE STANDARDS COMMITTEE

N/A

Approved by: (signature)

Date of Decision

Councilor Frederick Allgood. Portfolio Holder for Finance & Efficiency