



## **PARK AND RIDE PRE-PAYMENT APPLICATION FORM**

Winchester City Council offers two pre-payment options that can be used in any of the Winchester Park and Ride car parks: St Catherine's, Barfield and South Winchester Park and Ride.

The standard charge for Park and Ride is £3.00 per day when purchasing a ticket with cash on arrival. The season tickets and pre-payment cards offer various discounts to this fee.

There are two types of pre-payment option: -

- Pre-payment smart card that holds credit on the card and is used to purchase tickets as and when the user wishes to park (recommended for part-time users)
- Season ticket with a bus pass, valid for one year from the date of issue

The types of tickets and prices are detailed below.

### **Pre-payment Smart Card**

A pre-payment card can be purchased and credited with any amount between £25.00 and £200.00 as decided by the user. With the pre-payment card, the user will benefit from a 30p discount per day, making the cost £2.70 per use with the pre-payment card.

The card should be placed into the machine on each day of use to obtain the two tickets: one to place in the vehicle and one to hand to the bus service driver for free travel for you and your passengers on the bus. The machine will display the remaining balance of the card on each use and the card may be credited at the Parking and Concessionary Travel counter at Winchester City Council whenever the user wishes to purchase more credit (minimum top up £25.00).

### **Annual Park and Ride Season Tickets**

Season Tickets allow parking within the Park and Ride car parks without the need for daily payment at the ticket machine. They are purchased as a convenient alternative to daily payment. A Season Ticket costs £552.00 and is valid for one year. The Season Ticket includes a Park and Ride Bus Pass that will provide transport on the Park and Ride buses for you and any passengers who arrive with you in your car.

**\*\*\*\*\* All above prices are inclusive of V.A.T.\*\*\*\*\* - V.A.T. No. 189 4084 24**

To obtain your ticket(s) or card(s), please complete the order form overleaf and sign the declaration on the reverse of this sheet and submit with payment. If applying by post, payment may be made by cheque. If submitting in person, during opening hours, payment may be made by cash, cheque or credit/debit card.

Facility to apply online with a credit/debit card is currently being developed and will be available soon at [www.winchester.gov.uk](http://www.winchester.gov.uk)

Applications can be submitted either by post or in person to Winchester City Council. The address is:

Parking and Concessionary  
Travel  
City Offices  
Colebrook Street  
Winchester  
Hants, SO23 9LJ

Parking and Concessionary Travel  
Office opening hours are:  
  
Monday to Friday 9.00am to 4.00pm

If you are applying on behalf of a business and require large quantities of tickets (50 or more) for your organisation, please contact Parking and Concessionary Travel at Winchester City Council for further information.

**Your Details:**

<b>Name:</b> <i>(Title, Forename, Surname)</i>	
<b>Business Name:</b> <i>(if applicable)</i>	
<b>Address:</b>	
<b>Postcode:</b>	
<b>Telephone Number:</b>	<b>Mobile/Work:</b>
<b>Email Address:</b>	
Your email address may be used by the Parking section to send you emails relating to park and ride matters. Winchester City Council shall not disclose your email address to any third parties.	

**Pre-Payment Card**

Number of cards Required	Amount to credit on each card	Total credit for all cards <i>(credit amount x no. of cards)</i>	Total Cost

**Annual Park and Ride Season Tickets**

Type of Ticket(s)	Price per ticket (annually)	Number of Tickets Required	Total Cost
Annual Season Ticket	£552.00		£

\*\*\*\*\* All above prices are inclusive of V.A.T.\*\*\*\*\* - V.A.T. No. 189 4084 24

**Declaration (this section must be completed for the application to be considered)**

The following conditions apply to the issuing of Season Tickets: -

**I declare** that

- I understand that it is my responsibility to apply for the renewal of any Season Ticket/Smart Card top up, when necessary.
- I am aware that holding a Season Ticket or Smart Card does not guarantee me a space within any car park.
- I understand that if I no longer require the Season Ticket, I shall be entitled to apply for a refund calculated pro rata for each full month unused, at time of receipt by the Winchester City Council Parking and Concessionary Travel, of the surrendered Season Ticket.
- I understand that if I no longer require any Park and Ride Smart Card, I shall be entitled to apply for a refund of the remaining balance on the card, at time of receipt by the Winchester City Council Parking Office, provided the balance is of £10 or more.
- I understand that if any application for renewal of Season Ticket is not made prior to the expiry date printed on the Ticket, then the Season Ticket should not be used after its expiry, and any use may be subject to the issue of a Penalty Charge Notice.
- I acknowledge that there is a Season Ticket/Smart Card duplication cost of £10.00 in the case of loss, damage, mutilation or theft of the Season Ticket/Bus Pass/Smart Card and that any duplication is at the discretion of Winchester City Council Parking and Concessionary Travel.
- I acknowledge that the Council may withdraw any Season Ticket or cancel any Park and Ride Smart Card should any cheque, cash, credit/debit card or electronic transfer from the payee, as payment of the appropriate fee for the product, be subsequently dishonoured.
- If a valid Season Ticket or credited Smart Card is not available for use in any car park, then the appropriate payment to cover the intended stay must be made at a car park ticket machine, immediately following arrival and parking.
- I understand that Winchester City Council reserves the right to change these conditions by one month notice.
- I understand that Winchester City Council reserves the right to refuse any application if not made on the appropriate office form current at the time of application.

Signature of **Season Ticket Applicant**

Date:

<i>Office Use Only:</i>	Payment: £	TRN:	Pay Type: cash/card/cheque person/post/fax
Date Stamp	Smart Card Numbers:	Season Tickets Numbers:	Application Number:
			Valid Dates:
		Issued By:	Date of Issue: